

State of Illinois SS  
Belvidere, Illinois

**Belvidere City Council  
Regular Session  
Minutes**

Date: November 16, 2015

Convened in the Belvidere City Council Chambers, 401 Whitney Blvd, Belvidere Illinois at 7:15 p.m. Mayor Chamberlain presiding:

- (1) Roll Call: Present: R. Brooks, J. Sanders, G. Crawford,  
W. Frank, C. Morris, T. Ratcliffe, M. Sanderson,  
D. Snow and C. Stevens.  
Absent: D. Arevalo.

Other staff members in attendance: Building Director Lesa Morelock, Treasurer Brereton, Budget and Finance Director Becky Tobin, Public Works Director Brent Anderson, Interim Planning Director Kathy Miller, Fire Chief Al Hyser, Police Chief Jan Noble, City Attorney Drella and City Clerk Arco.

- (2) Pledge of Allegiance:  
Invocation: Mayor Chamberlain:

(3) Public Comment:

(4) Approval of Minutes:

- (A) Approval of minutes of the regular meeting of the Belvidere City Council of November 2, 2015; as presented.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Frank to approve the minutes of the regular meeting of the Belvidere City Council of November 2, 2015. Roll Call Vote: 7/0/2 in favor. Ayes: Brooks, Sanders, Crawford, Frank, Ratcliffe, Snow and Stevens. Nays: None. Abstain: Morris and Sanderson. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

- (A) Mayor Chamberlain read a Proclamation for National Hunger and Homelessness Awareness.  
(B) Announcement of Estimated Tax Levy for Tax Year 2015.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Crawford to approve the estimated tax levy of \$5,417,678 as announced by the Finance Director. Roll Call Vote: 9/0 in favor. Ayes: Sanders, Crawford, Frank, Morris, Ratcliffe, Sanderson, Snow, Stevens and Brooks. Nays: None. Motion carried.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,527,965.93  
Water & Sewer Fund Expenditures: \$ 584,926.02

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Sanders to approve the General & Special Fund Expenditures in the amount of \$1,527,965.93. Roll Call Vote: 9/0 in favor. Ayes: Crawford, Frank, Morris, Ratcliffe, Sanderson, Snow, Stevens, Brooks and Sanders. Nays: None. Motion carried.

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Ratcliffe to approve the Water & Sewer Fund Expenditures in the amount of \$584,926.02. Roll Call Vote: 9/0 in favor. Ayes: Frank, Morris, Ratcliffe, Sanderson, Snow, Stevens, Brooks, Sanders and Crawford. Nays: None. Motion carried.

(8) Committee Reports & Minutes of City Officers:

- (A) Belvidere Police Department Overtime Report of October 27, 2015 through November 9, 2015.
- (B) Belvidere Fire Department Overtime Report of October 28, 2015 through November 10, 2015.
- (C) Monthly Treasurer's Report for October 2015.
- (D) Monthly General Fund Report for October 2015.
- (E) Monthly Water and Sewer Fund Report for October 2015.
- (F) Belvidere-BC Planning Department Monthly Report for October 2015.
- (G) Monthly Building Department Revenue Report for October 2015.
- (H) Minutes of Historic Preservation Commission of October 27, 2015.
- (I) Minutes of Belvidere Planning and Zoning of November 10, 2015.
- (J) FY16 General Fund Cash Flow Analysis.

Let the record show these reports and minutes were read and placed on file.

- (K) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of November 9, 2015.

Motion by Ald. Brooks, 2<sup>nd</sup> by Ald. Stevens to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of November 9, 2015. Roll Call Vote: 7/0/2 in favor. Ayes: Ratcliffe, Snow, Stevens, Brooks, Sanders, Crawford and Frank. Nays: None. Abstain: Morris and Sanderson. Motion carried.

(9) Unfinished Business:

(A) Ord. #265H – 2<sup>nd</sup> Reading: An Ordinance Amending Section 110-93 of the City of Belvidere Municipal Code.

Motion by Ald. Stevens, 2<sup>nd</sup> by Ald. Ratcliffe to pass Ord. #265H. Roll Call Vote: 0/9 in favor. Ayes: None. Nays: Ratcliffe, Sanderson, Snow, Stevens, Brooks, Sanders, Crawford, Frank and Morris. Motion lost.

(A) Ord. #271H – 2<sup>nd</sup> Reading: An Ordinance Further Amending Ordinance #342F, as Subsequently Amended by Ordinance #412F, #638G, #961G and #229H Establishing an Enterprise Zone within Certain Unincorporated Areas of the County of Boone and Certain Unincorporated Areas of the City of Belvidere.

Motion by Ald. Stevens, 2<sup>nd</sup> by Ald. Crawford to pass Ord. #271H. Roll Call Vote: 9/0 in favor. Ayes: Snow, Stevens, Brooks, Sanders, Crawford, Frank, Morris, Ratcliffe and Sanderson. Nays: None. Motion carried.

(B) Ord. #272H – 2<sup>nd</sup> Reading: An Ordinance Authorizing the Sale of Certain Personal Property (Fire Grass Rig).

Motion by Ald. Stevens, 2<sup>nd</sup> by Ald. Crawford to pass Ord. #272H. Roll Call Vote: 9/0 in favor. Ayes: Stevens, Brooks, Sanders, Crawford, Frank, Morris, Ratcliffe, Sanderson and Snow. Nays: None. Motion carried.

(10) New Business:

(A) Ord. #273H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use for a Planned Development within the NB, Neighborhood Business District (for Z-Mart Gas Station at 600 Logan Avenue).

Let the record show Ord. #273H was presented for first reading.

Motions forwarded from Building, Planning and Zoning and Public Works of November 9, 2015.

(A) Motion to approve the low bid from Leander Construction in the amount of \$999,900 to complete the Rehabilitation of the Primary Digester at the WWTP. This work will be paid for from the Sewer Equipment Replacement Fund. Roll Call Vote: 9/0 in favor. Ayes: Stevens, Brooks, Sanders, Crawford, Frank, Morris, Ratcliffe, Sanderson and Snow. Nays: None. Motion carried.


- (B) Motion to approve the construction engineering services work order from Baxter & Woodman in an amount not-to-exceed \$48,740 for the Primary Digester Rehabilitation Project. This work will be paid for from the Sewer Depreciation Fund. Roll Call Vote: 9/0 in favor. Ayes: Brooks, Sanders, Crawford, Frank, Morris, Ratcliffe, Sanderson, Snow, and Stevens. Nays: None. Motion carried.
- (C) Motion to approve the proposal from Aries Industries Inc. to update our current sewer camera system in the amount of \$63,850. Funds for the purchase will come from Sewer Collection line item #61-5-830-8200. Roll Call Vote: 9/0 in favor. Ayes: Sanders, Crawford, Frank, Morris, Ratcliffe, Sanderson, Snow, Stevens and Brooks. Nays: None. Motion carried.

Alderman Morris left meeting at 7:46 p.m.

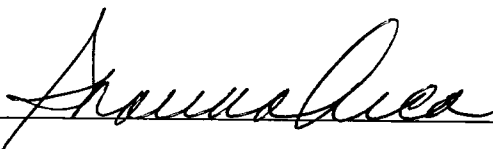
- (D) Motion to install a streetlight at the intersection of W. Harrison Street and Strawberry Lane with the monthly ComEd cost of \$8.71. This cost will be paid for from the street lighting account #01-5-330-6310. Roll Call Vote: 8/0 in favor. Ayes: Crawford, Frank, Ratcliffe, Sanderson, Snow, Stevens, Brooks and Sanders. Nays: None. Motion carried.
- (E) Motion to install a streetlight at the intersection of Logan Avenue and Jamestown Drive with the monthly ComEd cost of \$8.71 and the upfront cost of \$2,700. These costs will be paid for from the street lighting account of #01-5-330-6310. Roll Call Vote: 8/0 in favor. Ayes: Frank, Ratcliffe, Sanderson, Snow, Stevens, Brooks, Sanders and Crawford. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Frank, 2<sup>nd</sup> by Ald. Ratcliffe to adjourn at 7:48 p.m. Aye voice vote carried. Motion carried.

  
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Mayor

Attest:

  
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City Clerk