

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
AGENDA

July 6, 2020

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere IL at 7:00 p.m.
Mayor Chamberlain presiding.

(1) Roll Call:

(2) Pledge of Allegiance:
Invocation:

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
June 15, 2020; as presented.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(7) Approval of Expenditures: None.

(8) Committee Reports and Minutes of City Officers:

(A) Minutes of Committee of the Whole – Public Safety, Finance & Personnel of
June 22, 2020; as presented.

(9) Unfinished Business:

(A) Ord. #498H – 2nd Reading: An Ordinance Amending Section 110-67(b)(2) of
the City of Belvidere Municipal Code.

(B) Ord. #492H – An Ordinance Authorizing the Sale of a Municipal Parking Lot.
(Former Manley Lot) Tabled June 1, 2020.

(10) New Business:

Motions forwarded from Committee of the Whole – Public Safety, Finance & Personnel
of June 22, 2020.

Motions of Public Safety – Chairman Brereton:

- (A) Motion to accept the donation of \$1,500.00, check #601856283, from Gordon and Linda Neese.

Motions of Finance and Personnel – Chairman Ratcliffe:

- (B) Motion to appoint James Lee and Wendy LaFauce to the IDA Public Library Board.
- (C) Motion to reappoint Bonnie Beck to the Community Building Complex Committee.

Motions of Public Works – Chairman Freeman:

- (D) Motion to approve the revised 2020 MFT Street Program -Pandemic Reduction.
- (E) Motion to approve the proposal from Stenstrom Petroleum Services Group, in the amount of \$7,685.00 for the fuel system controller and software upgrade. This work will be paid for from the Street Department Line Item #01-5-310-8200 (Equipment).

(11) Adjournment:

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
MINUTES

Date: June 15, 2020

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere Illinois
at 7:00 p.m.

Call to order by Mayor Chamberlain.

(1) Roll Call: Present: D. Arevalo, R. Brereton (by teleconference), Matt Fleury, W. Frank, M. Freeman (by teleconference), M. McGee (by teleconference), T. Porter (by teleconference), T. Ratcliffe (by teleconference), D. Snow (by teleconference), and C. Stevens.

Absent: None.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Public Works Director Brent Anderson, Fire Chief Al Hyser, Police Chief Shane Woody, City Attorney Mike Drella and City Clerk Sarah Turnipseed.

(2) Pledge of Allegiance:

Invocation:

(3) Public Comment: None.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of June 1, 2020; as presented.

Motion by Ald. Arevalo, 2nd by Ald. Stevens to approve the minutes of the regular meeting of the Belvidere City Council of June 1, 2020. Roll Call Vote: 10/0 in favor. Ayes: Arevalo, Brereton, Fleury, Frank, Freeman, McGee, Porter, Ratcliffe, Snow and Stevens. Nays: None. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(A) Mayor Chamberlain read into the record Public Act 101-0640/ Determination that in person attendance may not be prudent or practical. As such, meetings may be conducted remotely in accordance with Public Act 101-0640 for the

Belvidere City Council
June 15, 2020

duration of the Governor's disaster declaration relating to the COVID-19 pandemic and as it may be extended or reissued in the future.

(B) Mayor Chamberlain and Police Chief Woody spoke on the Belvidere Social Justice & Peace Society creating open communications in Belvidere and upcoming Peace Walk starting at the Community Building and continuing to the State Street Bridge date and time to be determined.

(C) Report of Growth Dimensions by Executive Director Pam Lopez-Fettes.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,044,214.43
Water & Sewer Fund Expenditures: \$ 552,202.41

Motion by Ald. Stevens, 2nd by Ald. Fleury to approve the General & Special Fund Expenditures in the amount of \$1,044,214.43. Discussion took place. Roll Call Vote: 10/0 in favor. Ayes: Brereton, Fleury, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens and Arevalo.
Nays: None. Motion carried.

Motion by Ald. Stevens, 2nd by Ald. Arevalo to approve the Water & Sewer Fund Expenditures in the amount of \$552,202.41. Roll Call Vote: 10/0 in favor. Ayes: Fleury, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Arevalo and Brereton.
Nays: None. Motion carried.

(8) Committee Reports and Minutes of City Officers:

- (A) Monthly Report of Belvidere Police Department Overtime for May 2020.
- (B) Monthly Report of Belvidere Fire Department Overtime for May 2020.
- (C) Monthly Report of Community Development Department/Planning Department for May 2020.
- (D) Monthly Report of Building Department Revenues, Residential Building Permits and Case Reports for May 2020.
- (E) Monthly General Fund Report for May 2020.
- (F) Monthly Water/Sewer Fund Report May 2020.
- (G) Monthly Treasurer Report for May 2020.

Let the record show these reports were placed on file.

(H) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of June 8, 2020.

Motion by Ald. Stevens, 2nd by Ald. Arevalo to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of June 8, 2020. Roll Call Vote: 10/0 in favor. Ayes: Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton and Fleury. Nays: None. Motion carried.

(9) Unfinished Business:

- (A) Ord.#495H – 2nd Reading: An Ordinance revising Ordinance #446H, the 2019-2020 Budget Ordinance for the City of Belvidere, Illinois.

Motion by Ald. Arevalo, 2nd by Ald. Fleury to approve Ord. #495H. Roll Call Vote 11/0 in favor. Ayes: Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Arevalo Brereton, Fleury, Frank and Mayor Chamberlain. Nays: None. Motion carried.

- (B) Ord. #497H – 2nd Reading: An Amendment to Section 14-454 of the City of Belvidere Municipal Code. (Proration of fees for new video gaming applicants)

Motion by Ald. Fleury, 2nd by Ald. Frank to approve Ord.#497H. Roll Call Vote 10/0 in favor. Ayes: McGee, Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton, Fleury, Frank and Freeman. Nays: None. Motion carried.

- (C) Ord. #492H – 2nd Reading: An Ordinance Authorizing the Sale of a Municipal Parking Lot. (Former Manley lot) Tabled June 1, 2020.

(10) New Business:

- (A) Ord. #498H – 1st Reading: An Ordinance Amending Section 110-67(b)(2) of the City of Belvidere Municipal Code.

Let the record show Ord. #498H was placed on file for first reading.

- (B) Res.#2115-2020: A Resolution Amending the Sexual Harassment Policy as Required by Public Act 101-0221.

Motion by Ald. Stevens, 2nd by Ald. Frank to approve Res. #2115-2020. Roll Call Vote 10/0 in favor. Ayes. Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton, Fleury, Frank, Freeman and McGee. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of June 8, 2020.

- (A) Motion to approve the proposal from Strand Associates, in an amount not-to-exceed \$39,000, for the design and inspection of the Southwest Elevated Tank Rehabilitation Project. This work will be paid for from Water Department Capital Funds. Roll Call Vote: 10/0 in favor. Ayes: Ratcliffe, Snow, Stevens, Arevalo, Brereton, Fleury, Frank, Freeman, McGee and Porter. Nays: None. Motion carried.

- (B) Motion to approve the proposal from Strand Associates, in the amount of \$31,500, to complete the Risk and Resilience Assessment and develop the Emergency Response Plan for our community water system to be submitted to USEPA for approval. This work will be paid for from Water Department Capital Funds. Roll Call Vote: 10/0 in favor. Ayes: Snow, Stevens, Arevalo, Brereton, Fleury, Frank, Freeman, McGee, Porter and Ratcliffe. Nays: None. Motion carried.
- (C) Motion to approve the expenditure of \$8,125.00 per application for mosquito control. Roll Call Vote: 7/0 in favor. Ayes: Stevens, Arevalo, Fleury, Freeman, Porter, Ratcliffe and Snow. Nays: Brereton, Frank and McGee. Motion carried.
- (D) Motion for approval to apply for DCEO grant opportunity OGM-20-72 in the amount of \$300,000. Grant funds will be used toward the stormwater projects that were budgeted in FY 2020. Roll Call Vote: 10/0 in favor. Ayes: Arevalo, Brereton, Fleury, Frank, Freeman, McGee, Porter, Ratcliffe, Snow and Stevens. Nays: None. Motion carried.
- (E) Motion for approval to apply for DCEO grant opportunity OGM-20-64 in the amount of \$100,000. Grant funds will be used toward the stormwater projects that were budgeted in FY 2020. Roll Call Vote: 10/0 in favor. Ayes: Brereton, Fleury, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens and Arevalo. Nays: None. Motion carried.
- (F) Motion for approval of the proposal from TRC for providing Engineering Services related to the Operation of the Blower/Flare System at Belvidere (Boone County) Landfill #2. The expenditure of \$9,800.00 is to be split 50/50 with Boone County. Roll Call Vote: 10/0 in favor. Ayes: Fleury, Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Arevalo and Brereton. Nays: None. Motion carried.
- (G) Motion to approve the proposal from Keycode Media for the purchase and installation of new media server, new camera, new microphones for remote use and new audio system as set forth in the proposal quote number 2091961. Roll Call Vote: 10/0 in favor. Ayes: Frank, Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton and Fleury. Nays: None. Motion carried.
- (H) Motion to accept the donation of \$500.00 from the Walmart Corporation to be utilized towards fire prevention. Roll Call Vote: 10/0 in favor. Ayes: Freeman, McGee, Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton, Fleury and Frank. Nays: None. Motion carried.

Belvidere City Council
June 15, 2020

(11) Adjournment:

Motion by Ald. Fleury, 2nd by Ald. Frank to adjourn meeting at 8:05p.m. Aye voice vote carried. Motion carried.

Mayor

Attest:

City Clerk

Minutes
Committee of the Whole
Public Safety and Finance and Personnel
June 22, 2020 6:00 p.m.

Call to Order - Mayor Mike Chamberlain:

Aldermen Present:

D. Arevalo,
R. Brereton (by Teleconference),
M. Fleury,
W. Frank, M. Freeman (by Teleconference),
M. McGee (by Teleconference),
T. Porter (by Teleconference),
D. Snow (by Teleconference), and C. Stevens.

Alderman Absent: T. Ratcliffe.

Also, in attendance:

Budget and Finance Director Becky Tobin, Public Works Superintendent Danny Anderson, Director of Buildings Kip Countryman, Fire Chief Al Hyser, Police Chief Shane Woody, City Attorney Mike Drella and City Clerk Sarah Turnipseed.

Public Comment:

- (A) City Attorney Mike Drella read into the record a public comment from Fred Brereton regarding concern with the administrative process pertaining to parades for the upcoming Community Rally and Procession.

Reports of Officers, Boards, and Special Committees:

1. Public Safety, Unfinished Business: None.

2. Public Safety, New Business:

- (A) Belvidere Fire Department - Hiring Robert Gunsteen (For Information Only).
- (B) Belvidere Police Department - Gordon & Linda Neese Donation.

Motion by Ald. Stevens, 2nd by Ald. Frank to accept the donation of \$1,500.00, check #601856283, from Gordon and Linda Neese. Roll Call Vote 9/0 in favor. Ayes: Arevalo,

Brereton, Fleury, Frank, Freeman, McGee, Porter, Snow and Stevens. Nays: None. Motion carried.

3. Finance & Personnel, Unfinished Business: None.

4. Finance & Personnel, New Business:

- (A) Appointment of James Lee and Wendy LaFauce to the IDA Public Library Board.

Motion by Ald. Stevens, 2nd by Ald. Arevalo to appoint James Lee and Wendy LaFauce to the IDA Public Library Board. Discussion took place. Roll Call Vote 9/0 in favor. Ayes: Brereton, Fleury, Frank, Freeman, McGee, Porter, Snow, Stevens and Arevalo. Nays: None. Motion carried.

- (B) Appointment of Bonnie Beck to the Community Building Complex Committee.

Motion by Ald. Frank, 2nd by Ald. Fleury to reappoint Bonnie Beck to the Community Building Complex Committee. Roll Call Vote: 9/0 in favor. Ayes: Fleury, Frank, Freeman, McGee, Porter, Snow, Stevens, Arevalo and Brereton. Nays: None. Motion carried.

Teleconference call was dropped. Reestablish attendance. Roll Call:

Aldermen Present:

- D. Arevalo,
- R. Brereton (by Teleconference),
- M. Fleury,
- W. Frank, M. Freeman (by Teleconference),
- M. McGee (by Teleconference),
- T. Porter (by Teleconference),
- D. Snow (by Teleconference), and C. Stevens.

Alderman Absent: T. Ratcliffe.

5. Other:

- (A) Revised 2020 MFT Street Maintenance Program - Pandemic Reduction.

Motion by Ald. Stevens, 2nd by Ald. Arevalo to approve the revised 2020 MFT Street Program -Pandemic Reduction. Roll Call Vote: 9/0 in favor. Ayes: Frank, Freeman, McGee, Porter, Snow, Stevens, Arevalo, Brereton and Fleury. Nays: None. Motion carried.

(B) Fuel System Software Replacement - Street Department.

Motion by Ald. Stevens, 2nd by Ald. Arevalo to approve the proposal from Stenstrom Petroleum Services Group, in the amount of \$7,685.00 for the fuel system controller and software upgrade. This work will be paid for from the Street Department Line Item #01-5-310-8200 (Equipment). Discussion took place. Roll Call Vote: 9/0 in favor. Ayes: Freeman, McGee, Porter, Snow, Stevens, Arevalo, Brereton, Fleury and Frank. Nays: None. Motion carried.

6. Adjournment:

Motion by Ald. Stevens, 2nd by Ald. Arevalo to adjourn meeting at 6:23p.m. Aye voice vote carried. Motion carried.

_____ Mayor

Attest: _____ City Clerk