

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
MINUTES

Date: March 16, 2020

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere Illinois  
at 7:00 p.m.

Call to order by Mayor Chamberlain.

- (1) Roll Call: Present: D. Arevalo, R. Brereton, W. Frank,  
T. Porter, T. Ratcliffe, D. Snow and C. Stevens.  
Absent: G. Crawford, M. Freeman and Mike McGee.

Other staff members in attendance:

Budget and Finance Director Becky Tobin, Director of Buildings Kip Countryman,  
City Treasurer Cory Thornton, Public Works Director Brent Anderson, Fire Chief Al  
Hyser, Police Chief Shane Woody, Community Development Planner Gina DelRose,  
City Attorney Mike Drella and City Clerk Sarah Turnipseed.

- (2) Pledge of Allegiance:  
Invocation:

- (3) Public Comment: Indra Rathod spoke on increasing the number of Video Gaming  
Establishments to 31.

Maggie Westlove with Accel Entertainment spoke on increasing  
the number of Video Gaming Establishments to 31.

- (4) Approval of Minutes:

- (A) Approval of minutes of the regular meeting of the Belvidere City Council of  
March 2, 2020; as presented.

Motion by Ald. Porter, 2<sup>nd</sup> by Ald. Snow to approve the minutes of the regular meeting of  
the Belvidere City Council of March 2, 2020. Roll Call Vote: 7/0 in favor. Ayes:  
Arevalo, Brereton, Frank, Porter, Ratcliffe, Snow and Stevens. Nays: None. Motion  
carried.

- (5) Public Hearing: None.

- (6) Special Messages and Proclamations:

- (A) Boone County Health Department Presentation – 2019 Novel Coronavirus by  
Amanda Mehl.

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(B) Report of Growth Dimensions by Executive Director Pam Lopez-Fettes.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,263,419.18  
Water & Sewer Fund Expenditures: \$ 760,240.45

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Ratcliffe to approve the General & Special Fund Expenditures in the amount of \$1,263,419.18. Roll Call Vote: 7/0 in favor. Ayes: Brereton, Frank, Porter, Ratcliffe, Snow, Stevens and Arevalo. Nays: None. Motion carried.

Motion by Ald. Arevalo 2<sup>nd</sup> by Ald. Ratcliffe to approve the Water & Sewer Fund Expenditures in the amount of \$760,240.45. Roll Call Vote: 7/0 in favor. Ayes: Frank, Porter, Ratcliffe, Snow Stevens, Arevalo and Brereton. Nays: None. Motion carried.

(8) Committee Reports and Minutes of City Officers:

- (A) Monthly Report of Belvidere Police Department Overtime for February 2020.
- (B) Monthly Report of Belvidere Fire Department Overtime for February 2020.
- (C) Monthly Report of Community Development Department/Planning Department for February 2020.
- (D) Monthly Report of Building Department Revenues, Residential Building Permits and Case Reports for January and February 2020.
- (E) Monthly General Fund Report for February 2020.
- (F) Monthly Water/Sewer Fund Report February 2020.
- (G) Monthly Treasurer Report for February 2020.

Let the record show these reports were placed on file.

(H) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of March 9, 2020.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Porter to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of March 9, 2020. Roll Call Vote: 7/0 in favor. Ayes: Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton and Frank. Nays: None. Motion carried.

(9) Unfinished Business:

(A) Motion to approve city attorney drafting an ordinance for gas use tax and an agreement with Nicor to collect tax. Tabled October 7, 2019.

Motion by Ald. Porter, 2<sup>nd</sup> by Ald. Frank to remove from the table the Motion to Approve the city attorney drafting an ordinance for gas use tax and an agreement with Nicor to collect tax. Roll Call Vote: 7/0 in favor. Ayes: Ratcliffe, Snow, Stevens, Arevalo, Brereton, Frank and Porter. Nays: None. Motion carried.

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Motion to Approve the city attorney drafting an ordinance for gas use tax and an agreement with Nicor to collect tax. Roll Call Vote: 6/0 in favor. Ayes: Snow, Stevens, Arevalo, Frank, Porter and Ratcliffe. Nays: Brereton. Motion carried.

(B) Ord. #485H – 2<sup>nd</sup> Reading: An Ordinance Amending Section 98-12 of the City of Belvidere Municipal Code. (Sidewalk Café)

Motion by Ald. Ratcliffe, 2<sup>nd</sup> by Ald. Arevalo to pass Ord. #485H.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Porter to Amend Ord. #485H to incorporate changing the hours of operation to allow Sidewalk Cafés to be open 1 hour later and adding additional language restricting consumption of alcohol only to establishments that derive at least 50% of their gross profit from the sale of food. Roll Call Vote: 7/0 in favor. Ayes: Stevens, Arevalo, Brereton, Frank, Porter, Ratcliffe and Snow. Nays: None. Motion to amend carried.

Further discussion took place on Ordinance #485H as amended. Roll Call Vote on the Motion to Pass Ordinance #485H as amended: 7/0 in favor: Ayes: Arevalo, Brereton, Frank, Porter, Ratcliffe, Snow and Stevens. Nays: None. Motion carried.

(10) New Business:

(A) Ord. #486H – 1<sup>st</sup> Reading: An Ordinance Budgeting for all corporate purposes for the City of Belvidere, Boone County, Illinois for the fiscal year beginning May 1, 2020 and ending April 30, 2021.

(B) Ord. #487H - 1<sup>st</sup> Reading: An Ordinance Amending Section 110-92, Yield Intersections, of the City of Belvidere Municipal Code to add Garfield Ave. at West 3<sup>rd</sup> Street as Two Way Yield.

(C) Ord. #488H – 1<sup>st</sup> Reading: An Ordinance Amending Chapter 106, of the City of Belvidere Municipal Code to Add a New Article X, Municipal Gas Use Tax and Authorizing A Collection Agreement with Nicor Gas Company.

Let the record show Ord. #486H, #487H and #488H placed on file for first reading.

(D) Res.#2108-2020 – A Resolution Authorizing the Execution of An Agreement between the City of Belvidere and Azavar Audit Solutions, Inc.

Motion by Snow, 2<sup>nd</sup> by Ald. Ratcliffe to adopt Res. #2108-2020. Roll Call Vote: 6/0 in favor. Ayes: Frank, Porter, Ratcliffe, Snow, Stevens and Arevalo. Nays: Brereton. Motion carried.

(E) Res. #2109-2020 – A Resolution Authorizing the Execution of An Agreement Between the City of Belvidere and Tyler Technologies for Implementation of a Cloud Based Financial Software.

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Motion by Ald. Arevalo, 2<sup>nd</sup> by Ald. Ratcliffe to adopt Res. #2109-2020. Roll Call Vote: 7/0 in favor. Ayes: Frank, Porter, Ratcliffe, Snow, Stevens, Arevalo and Brereton. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of March 9, 2020.

- (A) Motion to approve the proposal from TRC, in the amount of \$40,100.00 for the 2020 Landfill #2 Annual Services. This work is included in the proposed Landfill budget, account number 01-5-335-7900. Roll Call Vote: 7/0 in favor. Ayes: Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton and Frank. Nays: None. Motion carried.
- (B) Motion to enter into an agreement with Lakeland Biologists for the 2020 Farmington Ponds Maintenance Program at an estimated cost of \$15,402.00. This work will be paid for from the Farmington Ponds Special Service Areas. Roll Call Vote: 7/0 in favor: Ayes: Ratcliffe, Snow, Stevens, Arevalo, Brereton, Frank and Porter. Nays: None. Motion carried.
- (C) Motion to approve the low bid from Globe Construction, in the amount of \$46,415.00, for the City's annual sidewalk program. The unit prices are \$8.37/sf for removal and replacement of 4" sidewalk and \$7.50/sf for removal and replacement of 6" sidewalk. This work will be paid for from Line Item #01-5-310-6003. Roll Call Vote: 7/0 in favor: Ayes: Snow, Stevens, Arevalo, Brereton, Frank, Porter and Ratcliffe. Nays: None. Motion carried.
- (D) Motion to approve the low bid from Langton Group, in the amount of \$285.00 per mowing, for the mowing of Water Department Sites. This work will be paid from Water Department Line Item #61-5-810-6040. Roll Call Vote: 7/0 in favor: Ayes: Stevens, Arevalo, Brereton, Frank, Porter, Ratcliffe and Snow. Nays: None. Motion carried.

Motion to approve the low bid from Lawn Maintenance Services, in the amount \$520.00 per mowing, for the mowing of the Public Works Sites. This work will be paid from Street Department Line Item #01-5-310-6002. Roll Call Vote: 7/0 in favor: Ayes: Arevalo, Brereton, Frank, Porter, Ratcliffe, Snow and Stevens. Nays: None. Motion carried.

Motion by to approve the low bid from LawnCare by Walter, in the amount of \$225.00 per mowing, for the Farmington Ponds. This work will be paid from the Farmington Pond Maintenance Fund. Roll Call Vote: 7/0 in favor: Ayes: Brereton, Frank, Porter, Ratcliffe, Snow, Stevens and Arevalo. Nays: None. Motion carried.

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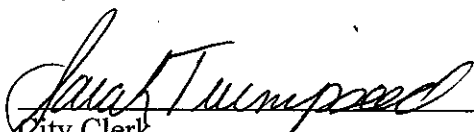
- (E) Motion to approve the low bid from Area Services, in the amount of \$23,705.00, for the 2020 Landscape Maintenance Program. This work will be paid for from the Street Department Line Items #05-1-5-310-6002 and #01-5-310-6826. Roll Call Vote: 7/0 in favor. Ayes: Frank, Porter, Ratcliffe, Snow, Stevens, Arevalo and Brereton. Nays: None. Motion carried.
- (F) Motion to approve the low bid from Trees "R" Us, in the amount of \$54,600.00, for tree work from May 1, 2020 to April 30, 2021 for the City of Belvidere. This work will be paid for from Forestry Funds. Roll Call Vote: 7/0 in favor. Ayes: Porter, Ratcliffe, Snow, Stevens, Arevalo, Brereton and Frank. Nays: None. Motion carried.
- (G) Motion to approve the appointment of Don Banks to the Community Building Complex Committee. Roll Call Vote: 7/0 in favor. Ayes: Ratcliffe, Snow, Stevens, Arevalo, Brereton, Frank and Porter. Nays: None. Motion carried.
- (H) Motion to approve the appointment of Natalie Mulhall to the Belvidere Planning and Zoning Commission. Roll Call Vote: 6/0 in favor. Ayes: Snow, Stevens, Arevalo, Frank, Porter and Snow. Nays: Brereton. Motion carried.
- (I) Motion to approve the proposal from L5 Drywall in the amount of \$12,525.00 for drywalling at Fire Station 1 upstairs remodel. This cost of work will be paid for from the building repair/maintenance line item #01-5-220-6010. Roll Call Vote: 7/0 in favor. Ayes: Stevens, Arevalo, Brereton, Frank, Porter, Ratcliffe and Snow. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Porter, 2<sup>nd</sup> by Ald. Ratcliffe to adjourn meeting at 8:28p.m. Aye voice vote carried. Motion carried.

  
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Mayor

Attest:

  
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City Clerk