

**MINUTES OF THE REGULAR QUARTERLY MEETING OF THE
BOARD OF FIRE & POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD ON JANUARY 17, 2018 IN THE CITY COUNCIL CHAMBERS
OF THE BELVIDERE CITY HALL**

CALL TO ORDER: Chair Gonzalez called this Special Meeting of the Board of Fire and Police Commissioners to Order at 6:30 PM.

ROLL CALL: Chair Gonzalez and Commissioner Hunter were personally and physically present in the meeting room. Commissioner Phillips was absent (he arrived about 6:50 PM). No Commissioner attended by electronic or remote methods. Also present was Fire Chief Al Hyser, Police Chief Jan Noble, Deputy Police Chiefs Shane Woody and Matthew Wallace. No members of the public were present.

PUBLIC COMMENT: There was no Public Comment presented.

READING OF THE MINUTES: No proposed Minutes were distributed, discussed or approved.

COMMUNICATIONS:

A. *Bills Payable.* NONE.

B. *Police Chief's Report.*

Police Chief Jan Noble reported as follows:

- 1) He will be retiring as Police Chief as of February 28, 2018; and
 - 2) Police Officer Cameron Worley has successfully completed his period of probation;
- and
- 3) On February 2, 3 and 8, 2018 COPS & FIRE Personnel Testing will conduct the Police Sergeant Promotional testing; and
 - 4) Police Officer Candidate Timothy Shockey (#3 on the Final Eligibility Register) has submitted a letter asking that his name be removed from the Final Eligibility Register. Commissioner Hunter verbally made a verbal Motion to strike Timothy Shockey's name from the Final Eligibility Register. Chair Gonzalez seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Hunter	Aye
Chair Gonzalez	Aye

Chair Gonzalez declared the Motion as Passed and Timothy Shockey's name shall be removed from the Police Officer Final Eligibility Register.

C. *Fire Chief's Report.*

Fire Chief Hyser reported that Resource Management Associates will conduct the Fire Lieutenant and Fire Captain Promotional Testing Process.

UNFINISHED BUSINESS: NONE.

NEW BUSINESS:

A. *Police – Request permission to start the testing process for new sergeant eligibility list.*

The Fire Chief discussed establishing requirements for Fire Officer I Certificate and Fire Officer II Certificate to be eligible for promotion to Fire Lieutenant and Fire Captain. The Board took no final action on this proposal.

B. *Police – Conditional Offer of employment to entry level candidate.*

The Board then reviewed the testing results for the applicants for original hire. Commissioner Hunter made a verbal Motion To Offer of Employment As A Probationary Police Officer to Candidate Jorge F. Abonce, Jr. (#4 on the Final Eligibility Register) conditioned upon his successful completion of the medical and psychological examinations as required by the Board's Rules and Regulations. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Hunter	Aye
Chair Gonzalez	Aye

Chair Gonzalez declared the Motion as Passed and the Board Counsel is hereby authorized to consult with the City Attorney on this topic.

[Commissioner Phillips arrived.]

C. *Police – Authorize psychological and medical for entry level candidate.*

Commissioner Hunter made a verbal Motion To Authorize the medical and psychological testing process for Police Officer Candidate Jorge F. Abonce, Jr. Chair Gonzalez verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Hunter	Aye
Chair Gonzalez	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and the Police Department is authorized to request Mr. Abonce to submit to the required medical and psychological examinations.

D. *Police – Schedule date for interviews for top three promotional candidates.*

The Police Chief reported that two of the Top Three highest ranked Police Sergeant Promotional candidates have undergone psychological examinations, but all three must submit to the psychological examination. The interviews by the Board of these three candidates must wait until after the completion of the psychological examination. The Board took no action on the scheduling of the interviews.

E. *Police – Discuss and decide on psychological testing for promotional candidates.*

Upon inquiry by Commissioner Phillips, the Board noted that it normally conducts its oral interview after the Police Officer Candidate has completed the Psychological Examination. Commissioner Phillips made a verbal Motion To Retain COPS & FIRE Personnel Testing to conduct the psychological testing for the Police Sergeant. Commissioner Hunter verbally seconded this Motion. A Roll Call Vote was held with the following results:

Commissioner Hunter	Aye
Chair Gonzalez	Aye
Commissioner Phillips	Aye

Chair Gonzalez declared the Motion as Passed and the Board hereby retains COPS & FIRE Personnel testing to conduct the psychological testing for the Police Sergeant Promotional Testing process.

F. *Police – Schedule date for review of psychological and medical reports for entry level candidate.*

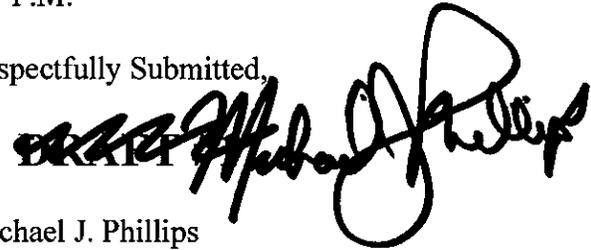
The Police Chief noted that Police Candidate Abonce is on vacation until January 29, 2018 and will submit to the medical examination thereafter.

Chair Gonzalez made a verbal Motion To Schedule A Special Board Meeting for 6:30 PM on February 7, 2018. Commissioner Phillips verbally seconded this Motion. After a voice vote, Chair Gonzalez declared the Motion as Passed and the Board will conduct a Special Meeting on February 7, 2018.

ADJOURNMENT:

Commissioner Hunter made a verbal Motion To Adjourn. Chair Gonzalez verbally seconded this Motion. A voice vote was held and Chair Gonzalez declared the Motion as Passed and the meeting was adjourned. The Meeting adjourned at 7:41 P.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Michael J. Phillips", written over a faint, illegible printed name.

Michael J. Phillips
Secretary of the Board of Fire and
Police Commissioners

APPROVED by Vote of the Board of Fire and Police Commissioners on March 21, 2018.